



Atlantic Provinces Harness
Racing Commission
P.O. Box 128
5 Gerald McCarville Drive
Kensington, P.E.I.
C0B 1M0

Phone: 902 836 5500 Fax: 902 836 5320

EMPLOYMENT OPPORTUNITY

ATLANTIC PROVINCES HARNESS RACING COMMISSION

Position Title: Director of Racing
Location: Kensington, Prince Edward Island
Commencement Date: January 2019

The Atlantic Provinces Harness Racing Commission is an Agency of the Council of Atlantic Premiers which regulates harness racing within the Provinces of Nova Scotia, New Brunswick, Prince Edward Island, and Newfoundland.

The Commission is seeking a Director of Racing who will be the Chief Administrative Officer. This position will be of interest to those who enjoy working in a challenging environment using human relations, analytical and problem solving skills, financial management abilities and policy development expertise. The position will also involve interpretation and enforcement of legislation, regulation and rules arising from the four Atlantic Provinces and from the Racing Commission.

Applicants should have a University degree with concentration in human relations, administration and financial management or the equivalent training and experience. Excellent communication skills and the ability to speak to the public and media will be strongly considered.

Candidates must have highly developed computer skills. A regulatory background with skills in mediation and/or conciliation of disputes and a strong knowledge of the harness racing industry will also be considered as assets.

Salary range negotiable.

Closing date for applications is **September 15, 2018**.

Duties will commence at a mutually acceptable date; no later than January 5, 2019.

Please submit written application including a complete resume, with three references, to the attention of the Chairman, Atlantic Provinces Harness Racing Commission, P.O. Box 128, Kensington, Prince Edward Island.

More detailed expectations are available from the office of the Atlantic Provinces Harness Racing Commission's website www.atlanticphrc.ca